



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Tuesday, December 1, 2015
IRMA Office
9:30 a.m.**

I. CALL TO ORDER

- Roll Call

II. APPROVAL OF MINUTES

- ✓ A. Meeting Minutes of October 13, 2015 (pg. 1)
- B. Reports for information only, found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>
 - IRMA Financial Statements
 - IRMA Investment Portfolios
 - IRMA Payables
 - 3rd Quarter Investment Performance Report
 - Membership Recruitment Report
 - Claims Operational Report
 - Risk Management Services Report
 - Quarterly Member Participation Report

III. CHAIR'S REPORT - IRVIN

- ✓ Nominating Committee Report – Slate of Candidates for 2016 Officers – Velkme (pg. 11)

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – WACHTEL

- ✓ 1. IRMA Bylaw Modification – Removal of Watchlist (pg.12)
- ✓ 2. Member Participants for 2016 Workers' Compensation Focus Program (pg. 19)
- ✓ 3. Lobbyist Services (pg. 28)

B. TRAINING & EDUCATION COMMITTEE – DONAHUE

- 1. Revised IMAP Evaluation Process (pg. 29)
- 2. 2016 Final Budget for Member Education/Incentives – Information Only (pg. 31)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – CEDILLO

- ✓ 1. 2016 Claims Audit Update (pg. 33)
- ✓ 2. Optional Cyber Risk Coverage (to be distributed)
- ✓ 3. Policy Revisions Related to Attorney Selection (pg. 53)

D. ADMINISTRATION & FINANCE COMMITTEE – CLARK

- ✓1. Hay Group Study (pg. 58)
- ✓2. Telephone System (pg. 125)
- ✓3. 2015 Interest Income Credit (pg. 133)
- ✓4. 2015 Final Budget (pg. 136)

V. EXECUTIVE DIRECTOR/STAFF REPORT

- ✓ 2015 Personnel Budget Category Revision (pg. 146)
- Calendar of 2016 IRMA Meetings (pg. 148)

VI. EXECUTIVE SESSION

- Personnel

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Wednesday, March 2, 2016
IRMA Office – 9:30 a.m.

IX. ADJOURNMENT

***To ensure a quorum, please contact Mary Henzler at maryh@irmarisk.org or
Call her at (708) 236-6343,
if you are not able to attend the meeting.***