

EXECUTIVE BOARD
Committee Meeting Agenda

Wednesday, October 2, 2019
IRMA Office
9:30 a.m.

I. CALL TO ORDER

- Roll Call

II. ✓ APPROVAL OF MINUTES – June 4, 2019 (pg. 1)

III. INFORMATIONAL ITEMS

A. Reports found in the Member Section of the IRMA website –

<https://www.irmarisk.org/Communications/IRMA-Reports.aspx>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 2nd Quarter Investment Performance Report

B. Standing Committee Reports

Membership Relations Committee

- Workers' Compensation Focus Program – Q2 2019 Report (pg. 6)
- 2018 Unemployment Compensation Claims Administration-Annual Overview (pg. 40)
- 2019 IRMA Safety Internship Program – Final Overview (pg. 44)
- Membership Recruitment Report – Q2 2019 (pg. 57)
- Report of Low Participation by East Hazel Crest (pg. 60)
- 2020 Preliminary Budget (pg. 63)

Administration & Finance Committee

- Consideration of a Contingency Fund (pg. 64)

Training & Risk Management Committee

- Training & Risk Management Services Report – Q2 2019 (pg. 66)
- Grant Administration Report – Q2 2019 (pg. 70)
- Fall Hazard Assessment Visit Revisions (pg. 73)
- Hazard Survey Visit Revisions (pg. 76)
- IRMA Management Assessment Program Revision-Update (pg. 85)
- 2019 Education Summit (pg. 92)
- 2020 Preliminary Budget (pg. 96)

Coverage, Claims & Litigation Committee

- Milliman-Performance Report (pg. 99)
- RFP Process for Defense Counsel Panel (pg. 129)
- Litigation Successes (pg. 131)
- 2020 Preliminary Budget (pg. 133)

✓ Voice Vote

✓✓ Bylaw Vote – 2/3 of Membership

IV. CHAIR'S REPORT – FRANCES

- **Announcement of Formation of Nominating Committee for 2020 Officers (Immediate Past Chair – Gargano) (pg. 135)**

V. ACTION ITEMS

A. TRAINING & RISK MANAGEMENT COMMITTEE – ROBBINS

1. ✓ Proposed Staffing Changes to the Risk Management & Training Department for 2020 (pg. 138)
2. ✓ Risk Control Technology Software: Purchase 2020 (pg. 141)
3. ✓ 2020 Proposed Training & Grant Programs (pg. 160)

B. MEMBERSHIP RELATIONS COMMITTEE – JOSEPH

1. ✓ Stickney Resolution Rescinding Notice of Withdrawal (pg. 185)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – CEDILLO

1. ✓ Claims Audit Results (pg. 197)
2. ✓ 2020 Coverage Renewal (pg. 231)
3. ✓ Extension of JLT Re (Guy Carpenter) Contract (pg. 243)

D. ADMINISTRATION & FINANCE COMMITTEE – HELM

1. ✓ Succession Plan and Recruitment for Director of Financial and Administrative Services (pg. 258)
2. ✓ 2020 Personnel Report (pg. 270)
3. ✓ 2020 Preliminary Budget (pg. 296)

EXECUTIVE DIRECTOR/STAFF REPORT

1. ✓ Strategic Planning Workshop Not Necessary (pg. 306)
2. ✓ Villa Park Revenue Base Appeal (pg. 322)

VI. CLOSED MEETING

- A. ✓ Review/Discussion - Executive Session Minutes of February 27 and June 4, 2019 (emailed under separate cover)
- B. ✓ Pending Litigation

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Thursday, November 21, 2019
IRMA Office - 9:30 a.m.

IX. ADJOURNMENT

*To ensure a quorum, please contact Donna Morin at donnam@irmarisk.org or
Call her at (708) 236-6349,
if you are not able to attend the meeting.*