



**BOARD OF DIRECTORS
Meeting Agenda**

**Wednesday, June 26, 2013
Westbrook Corporate Center Conference Room
3:00 p.m.**

**I. CALL TO ORDER
- Roll Call**

II. ✓ APPROVAL OF MINUTES: March 13, 2013 (pg. 1)

The following reports, for information only, can be found in the Member Section of the IRMA website –

<http://www.irmarisk.org/Members/BoardAndCommittees/CommitteeReports.asp>

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- 2nd Quarter Investment Performance Report
- Membership Recruitment Report
- Claims Operational Report
- Summary Loss Report
- Risk Management Services Report

III. CHAIR'S REPORT - VELKME

- **Change in Alternate**
Lynn McCammon, Village of Winfield

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – COREN

1. IRMA Withdrawal Policies and Procedures (pg. 12)
2. Legislative Update (Chuck Vaughn)
3. Presentation – 2013 State of the Membership Report (to be distributed)
 - ✓ a. Claims to Contribution/Watchlist Report (pg. 18)
 - b. Presentation – Excellence in Public Risk Management Awards (pg. 27)

B. TRAINING & EDUCATION COMMITTEE – PETERSON

1. Presentation – Best Safety Initiative Award Winners (pg. 28)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – GARGANO

- ✓ 1. Guidelines for Use of Municipal Counsel (pg. 29)

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- ✓ Voice Vote
 - ✓✓ Roll Call Vote – Majority of Membership
 - ✓✓✓ Bylaw Vote – 2/3 of Membership

D. ADMINISTRATION & FINANCE COMMITTEE – CLARK

- ✓ 1. Actuarial Report – as of 12/31/12 (pg. 32)
- ✓ 2. 2012 Comprehensive Audited Financial Report (to be distributed)
- ✓ 3. IRMA Personnel Handbook – Part-Time Employee Vacation (pg. 51)
- 4. 2013 Potential Interest Income Credit (pg. 52)

V. EXECUTIVE DIRECTOR/STAFF REPORT

VI. EXECUTIVE SESSION

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Wednesday, October 30, 2013

9:30 am – Tower Two – Westbrook Corporate Center Conference Room

IX. ADJOURNMENT

*To ensure a quorum, please call contact Mary Henzler at maryh@irmarisk.org
or call her at (708) 236-6343, if you are not able to attend the meeting.*