



**EXECUTIVE BOARD
Committee Meeting Agenda**

**Wednesday, March 4, 2015
IRMA Office
9:30 a.m.**

I. CALL TO ORDER

- Roll Call

II. APPROVAL OF MINUTES

- ✓ A. Meeting Minutes of December 3, 2014 (pg. 1)
- B. Reports for information only, found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>
 - IRMA Financial Statements
 - IRMA Investment Portfolios
 - IRMA Payables
 - Quarterly Investment Performance Report
 - Membership Recruitment Report
 - Claims Operational Report
 - Risk Management Services Report
 - Quarterly Member Participation Report

III. CHAIR'S REPORT – IRVIN

A. Welcome to 2015 Executive Board

1. Roster of 2015 Executive Board Members (pg. 6)
2. 2015 Calendar of Board, Standing & Steering Committee Meetings (pg. 7)
3. Conflict of Interest Policy (pg. 8)
4. IRMA Committee Policy (pg. 10)
5. IRMA Officers Statement of Responsibility (pg. 12)
6. Executive Board Statement of Responsibility (pg. 14)
7. At-Large Representatives' Statement of Responsibility (pg. 16)
8. Purchase & Sales Policy (pg. 17)
9. Claims Policy (pg. 19)

B. Task Force on Contribution Structure - Update

IV. COMMITTEE REPORTS

A. MEMBERSHIP RELATIONS COMMITTEE – WACHTEL

1. Announcement of 2015 Committee (pg. 22)
2. 2014 Unemployment Claims Administration Summary Report (pg. 23)
3. 2015 IRMA Onsite Summer Safety Internship Program (pg. 27)

B. TRAINING & EDUCATION COMMITTEE – DONAHUE

1. Announcement of 2015 Committee (pg. 32)
2. 2015 IRMA Training Schedule (pg. 33)
3. Annual Service Visit Plan for 2015 (pg. 35)
4. Update on Grant Programs (pg. 43)
5. Annual Review of Police Law Institute Online Training Usage (pg. 44)

C. COVERAGE, CLAIMS & LITIGATION COMMITTEE – CEDILLO

1. Announcement of 2015 Committee (pg. 47)
2. Coverage Modifications (pg. 48)
 - ✓ - Professional Services (pg. 49).
 - ✓ - Civil Fines or Penalties (pg. 52)
3. Litigation Successes (pg. 55)

D. ADMINISTRATION & FINANCE COMMITTEE – CLARK

1. Announcement of 2015 Committee (pg. 57)
- ✓ 2. Office Lease Negotiations (pg. 58)

V. EXECUTIVE DIRECTOR/STAFF REPORT

- AGRIP/RIMS/PRIMA Conferences for 2015 (pg. 64)

VI. EXECUTIVE SESSION *(Note: All items to be sent via separate confidential email)*

- ✓ Approval of Executive Session Minutes – December 3, 2015
- ✓ Pending Litigation
- ✓ Executive Director Performance Review

VII. ADDITIONS TO AGENDA

VIII. CONFIRMATION OF NEXT MEETING

Wednesday, May 27, 2015
IRMA Office – 1:30 p.m.

IX. ADJOURNMENT

***To ensure a quorum, please contact Mary Henzler at maryh@irmarisk.org or
Call her at (708) 236-6343,
if you are not able to attend the meeting.***