

## BOARD OF DIRECTORS Meeting Agenda

**Thursday, March 17, 2016**

**Westbrook Corporate Center Conference Room**

**9:30 a.m.**

**I. CALL TO ORDER  
- Roll Call**

**II. CONSENT AGENDA**

➤ **The following reports, for information only, can be found in the Member Section of the IRMA website – <http://www.irmarisk.org/Publications/IRMA-Reports.aspx>**

- IRMA Financial Statements
- IRMA Investment Portfolio
- IRMA Payables
- Quarterly Investment Performance Report
- Membership Recruitment Report
- Claims Operational Report
- Risk Management Services Report
- Quarterly Member Participation Report
- 2015 Unemployment Claims Administration Summary Report

➤ **Welcome to 2016 Board of Directors (Informational)**

1. Announcement of 2016 Executive Board (pg. 1)
2. 2016 Calendar of IRMA Meetings (pg. 2)
3. Board of Directors Statement of Responsibility (pg. 3)
4. Statement of Responsibility for Delegates/Alternates (pg. 4)
5. IRMA Conflict of Interest Policy (pg. 5)
6. Proxy Policy – Bylaws (pg. 7)

➤ **Standing Committee Documents**

**Membership Relations Committee**

- Announcement of Membership Relations 2016 Committee (pg. 9)
- Legislative Update (pg. 10)
- Membership Request for Members' Consolidated Dispatching Center (pg. 11)
- 2015 Member Participation Report (pg. 21)
- IRMA Onsite Summer Safety Intern Program Recommendations (pg. 25)

**Training & Education Committee**

- Announcement of Training & Education 2016 Committee (pg. 30)
- Announcement of 2016 Steering Committee Officers (pg. 31)
- 2016 Training Schedule (pg. 33)
- Update on EMS Training Program (pg. 35)
- Update on Grant Programs (pg. 37)
- Annual Review of Police Law Institute Online Training Usage (pg. 38)

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- ✓ Voice Vote
  - ✓✓ Roll Call Vote – Majority of Membership
  - ✓✓✓ Bylaw Vote – 2/3 of Membership

**Coverage, Claims & Litigation Committee**

- Announcement of Coverage, Claims & Litigation 2016 Committee (pg. 43)
- Claims Audit Update (pg. 44)
- Ad Hoc Committee on Mutual Aid Organizations Update (pg.46)

**Administration & Finance Committee**

- Announcement of Administration & Finance 2016 Committee (pg. 51)
- 2015 Budget Adjustment - Informational (pg. 52)
- GASB 68 Financial Statement Adjustment Memo (pg. 53 )
- Formation of Sub-Committee to Study Discounting the Loss Fund (pg. 56 )

**III. CHAIR'S REPORT - GARGANO**

➤ **Changes in IRMA Delegates/Alternates**

Delegates

Alternates

Gary Mayerhofer, Crystal Lake  
Hanna Sullivan, Morton Grove  
Carrie Dittman, Willowbrook

**IV. EXECUTIVE DIRECTOR/STAFF REPORT**

- AGRiP Recognition Awarded to IRMA for Compliance with the AGRiP Advisory Standards for Public Entity Pools (pg. 57)
- Member-wide Survey

**V. ACTION ITEMS**

- ✓ Approval of Minutes of December 16, 2015 (pg. 58 )
- Recognition for Outgoing Chair, Outgoing Standing Committee Chair, and Outgoing Standing Committee Members (pg. 67) (Gargano & Ely presenting)
  - Outgoing Chair Award
  - Outgoing Standing Committee Chair - Clark
  - Outgoing Standing Committee Participants (Certificates to be mailed to recipients)
- IMAP Awards Presentation (pg. 69) (Donahue & LeTourneau presenting)
  - IMAP Level II Accreditation - Village of Clarendon Hills
  - IMAP Accreditation
  - IMAP Re-Accreditation
  - IMAP Accreditation (Self-Evaluation) Award Certificates (to be mailed to recipients)

**VI. ADDITIONS TO AGENDA**

**VII. EXECUTIVE SESSION**

If needed.

**VIII. CONFIRMATION OF NEXT MEETING**

Wednesday, June 15, 2016

Westbrook Corporate Center Conference Room – Tower 2

9:30 a.m.

**IX. ADJOURNMENT**

*To ensure a quorum, please call contact Mary Henzler at [maryh@irmarisk.org](mailto:maryh@irmarisk.org)  
or call her at (708) 236-6343, if you are not able to attend the meeting.*