



**PUBLIC WORKS STEERING COMMITTEE
Committee Meeting Agenda**

Tuesday, August 20, 2024
Village of Oak Brook, Board Room
1200 Oak Brook Road, Oak Brook, IL
8:30 a.m. – Business Meeting/Presentation

- I. **CALL TO ORDER**
- II. **ROLL CALL/INTRODUCTION**
- III. **PRESENTATION:** *Sidewalk and Tree Asset Management, Knowing your Risk and Responsibilities; Presented by Michael Hartigan, Managing Partner at Hartigan & O'Connor P.C. (pg. 1)*
- IV. **✓ APPROVAL OF MINUTES:** April 2, 2024 (pg. 7)
- V. **PUBLIC WORKS STEERING COMMITTEE OPERATIONS**
 - A. 2025 Officer Elections/Secretary Position Nomination (pg. 10)
 - B. 2025 Proposed PWSC Meeting Dates (pg. 11)
 - C. 2025 Regional Training Plan – Discussion
- VI. **IRMA GRANTS**
 - A. 2024 Grant Applications:
 - a. [Noise Study](#)
 - b. [Lift Assist Equipment Program](#)
 - c. [Traffic Control and Work Zone Safety Program](#)
 - d. [IRMA Discounts-Training Subsidy](#)
- VII. **UPCOMING TRAINING PROGRAMS**
 - A. [Introduction to Machinery and Machine Safeguarding – August 21, 2024](#)
 - B. [Application of the NFPA 70E Electrical Safety Standard](#)
 - C. New! [BLR Safety Essentials](#)
 - D. [SC Training \(formerly EdApp\): The Mobile LMS \(safetyculture.com\)](#)
- VIII. **UPDATED RESOURCES**
 - A. [Special Event Planning Resources](#)
 - B. [Powered Industrial Truck Policy Template](#)
 - C. [JSA – Front End Loader](#)
 - D. [JSA – Traffic Control](#)
 - E. [JSA – Confined Space Entry](#)
- IX. **PWSC GOALS** (pg. 12)
 - A. [Training Hours Survey](#)
 - B. [Training Software Utilization Survey](#)
- X. **Relevant OSHA/PPE Information:**
 - A. Hazard Communication Standard Update (pg. 14)
 - a. IRMA OSHA Compliance Visit Checklist (pg. 15)
 - B. Struck By Hazards (pg. 16)
 - C. Fall Arrest Competent Person Inspections
 - a. IRMA OSHA Compliance Visit Checklist (pg. 17)
 - b. [3M Virtual Course – Fall Protection Equipment Inspector](#)

- c. [Honeywell Virtual Course – Fall Protection Equipment Inspection](#)
- d. [Honeywell Inspection Guide](#)
- e. [10 Things to Know about ANSI Z359](#)
- f. [ANSI Standards](#)

XI. PERSONNEL MANAGEMENT

- A. [Safety Leadership Certificate Program - National Safety Council \(nsc.org\)](#)
- B. [Ludwig Speaks – Public Works Supervisor Safety Series](#)

XII. ADDITIONS TO AGENDA

XIII. CONFIRMATION OF NEXT MEETING

November 6, 2024

Time: 8:30 a.m.

Location: IRMA Office

XIV. ✓ ADJOURNMENT

✓ **Vote needed.**