

ADMINISTRATION & FINANCE COMMITTEE

Meeting Agenda

Thursday, November 14, 2019

IRMA Office

9:30 a.m.

- I. **CALL TO ORDER**
 - Roll Call
- II. ✓ **APPROVAL OF MINUTES:** September 25, 2019 (pg. 1)
- III. ✓ **FINANCIAL REPORTS** (pg. 5)
 - A. IRMA Investment Portfolio as of September 30, 2019 (pg. 7)
 - B. IRMA Financial Statements (unaudited as of September 30, 2019) (pg. 9)
 - C. IRMA Payables for the period September 1, 2019 – October 31, 2019 (pg. 16)
 - D. IRMA Payables-Sorted (pg. 29)
- IV. ✓ **RETAIN COMMERCIAL LEASE BROKER** (pg. 32)
- V. **[3RD QUARTER INVESTMENT PERFORMANCE REPORT – GODING](#)** (Posted on IRMA Website under Publications/IRMA Reports)
- VI. ✓ **CONSIDERATION OF CONTINGENCY FUND POLICY** (pg. 40)
- VII. ✓ **APPROVAL OF \$150,000 INCREASE FOR 2020 BUDGET**
- VIII. ✓ **2019 INTEREST INCOME CREDIT**
- IX. **CONSIDERATION OF CHANGES TO IRMA'S POLICY/BYLAWS REGARDING HOLDING WITHDRAWN MEMBERS' RESERVES** (pg. 43)
- X. ✓ **VILLAGE OF HUNTLEY – IRMA MEMBERSHIP** (pg. 50)
- XI. ✓ **CHANGES FOR 2020 FINAL BUDGET**
- XII. ✓ **2020 FINAL BUDGET** (pg. 53)
- XIII. **AFC MEETING DATES FOR 2020** (pg. 64)
- XIV. **ADDITIONS TO AGENDA**
- XV. **CONFIRMATION OF NEXT MEETING**

Wednesday, February 19, 2020
IRMA Office - 9:30 a.m.
- XVI. **ADJOURNMENT**

To ensure a quorum, please call Donna Morin at (708) 236-6349 or donnam@irmarisk.org, if you are not able to attend the meeting.

Copy to: Jessica Frances, IRMA Chair